

# **Bear Valley Elementary School**

Kenneth J. Burkhart  
Superintendent

Comprehensive School Safety Plan 2022-2023  
Pursuant to Education Code 32280 – 32289

**Date adopted by School Safety Committee: /Board of Education,**

**Bear Valley Elementary School  
COMPREHENSIVE SCHOOL SAFETY PLAN 2022-2023**

Bear Valley Elementary School Safety Committee Membership.....3

Bear Valley Elementary School Data .....4

Summary of Goals Designed to Ensure a Safe and Orderly Environment .....5

Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment.....6

    Component I~: People and Programs Goal #1.....6

    Component I~: People and Programs Goal #2.....7

    Component II~ Facilities Goal #1 .....8

    Component II~ Facilities Goal #2 .....9

Incident Command System Flow Chart .....10

### Bear Valley Elementary School Safety Committee Membership

School Site Council or Delegated School Safety Planning Committee Members Date:	Site Administrat or or designee	Classified Employee	Teacher Rep. or Cert. Employee	Parent	Law Enforcement/ Fire	Other (specify)
(A)	(B)	(C)	(D)	(E)	(F)	(I)
1. Ken Burkhart	X					
2. Joseph Daly*					X	X
3. Amy Mecak*						X

\* Board Member

### Bear Valley Elementary School Data

<b>Data Source</b>	<b>2021-22</b>
Enrollment	7
Percent Attendance	87.72
<b>School Discipline</b>	NA
Suspensions	NA
Expulsions	NA
Referrals (Major)	NA

U.E. = Unexcused

## Summary of Goals Designed to Ensure a Safe and Orderly Environment

<b>Component I~ People and Programs</b>	
<b>Priority Area</b>	<b>Justification</b>
<b>Goal One:</b> Teacher/Staff Training on emergency incident command system	Recommendation from local law enforcement agencies and fire agency.
<b>Goal Two:</b> Teacher/Staff afforded an opportunity to participate in Basic First Aid/CPR.	Recommendation from local law enforcement agency and fire agency
<b>Component II~ Facilities</b>	
<b>Priority Area</b>	<b>Justification</b>
<b>Goal One:</b> Provide updated evacuation routes and emergency procedures	Requested by staff and administration
<b>Goal Two:</b> Develop a plan to provide fire and alarm systems similar to DVES	Recommended by District and Law / Fire

**Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment**

**Component I~: People and Programs Goal #1**

<b>Goal #1</b>	
Teacher/Staff Training on emergency incident command system	
Measurable Objective: Train BV staff on the ICS system and responsibilities of duties assigned to them	
Action Steps: Hold a staff meeting to explain the system and assigned duties	
Who will take the lead?	Superintendent/Principal
Completion date and budget	End of school year
Resources needed	Time with staff in PD, or staff meeting
How we will monitor and evaluate?	Upon completion of the training we will provide and update to the safety committee

## Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment

### Component I~: People and Programs Goal #2

<b>Goal #2</b>	
Teacher/Staff afforded an opportunity to participate in Basic First Aid/CPR.	
Measurable Objective: By end of 2020-2021 provide opportunity to participate in Basic First Aid/CPR.	
Action Steps: a. Coordinate with local agency to set up Basic First Aid for staff at Bear Valley	
Who will take the lead?	The Site Administrator
Completion date and budget	Spring 2023 <ul style="list-style-type: none"> <li>• Training will be conducted after school or with our JPA which could be a Weekend class</li> </ul>
Resources needed	Time afterschool or on a weekend
How we will monitor and evaluate?	The Site Administrator will coordinate with agency and report completion to Safety Committee

**Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment**

**Component II~ Facilities Goal #1**

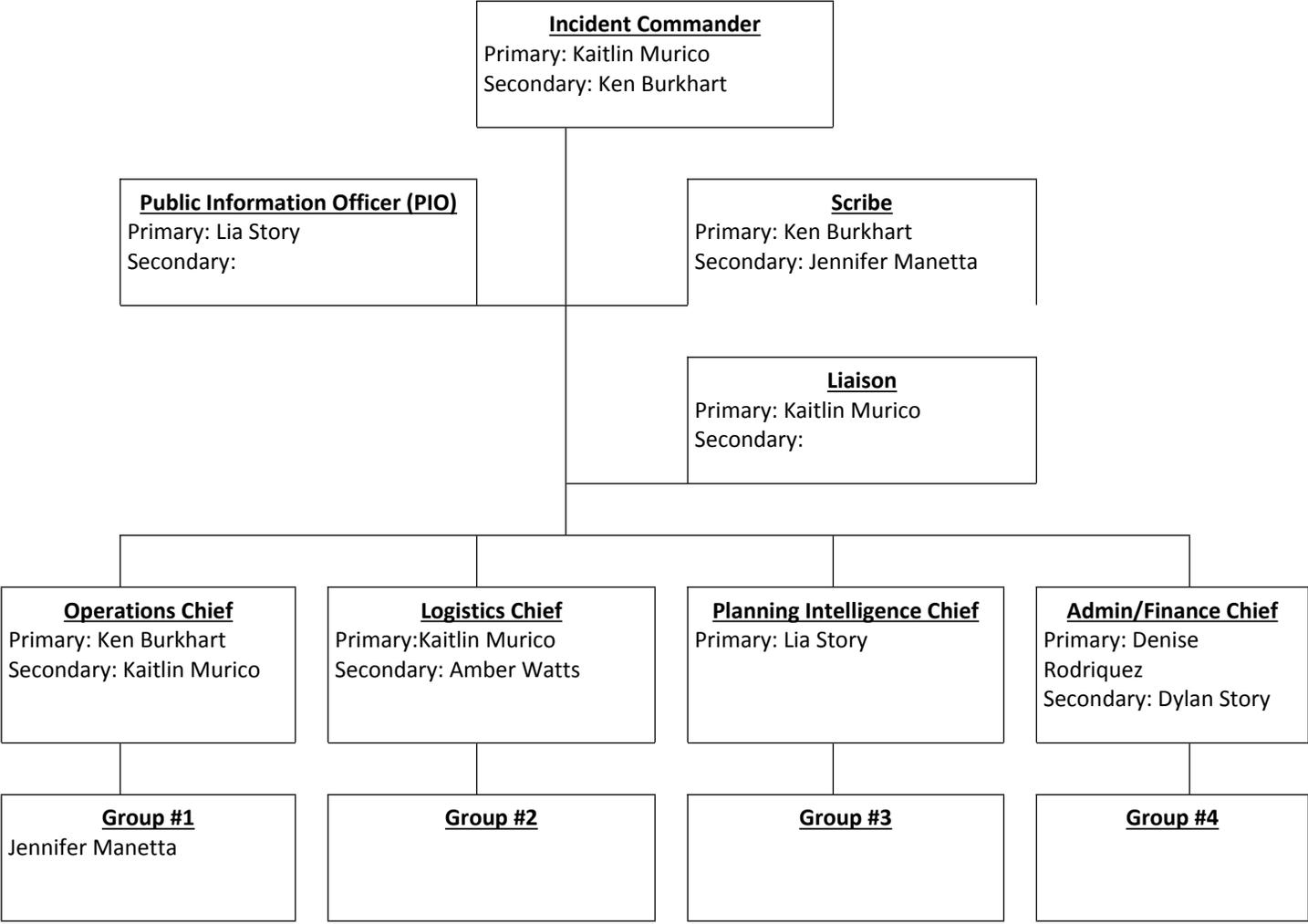
<b>Goal #1</b>	
Provide updated evacuation routes and emergency procedures	
Measurable Objective: By the end of the 2022-2023, provide updated evacuation routes and emergency procedures to staff	
Action Steps: a. Update and post evacuation routes in classroom, MPR, and common areas b. Prepare and provide updated emergency / drill procedural information for staff and students	
Who will take the lead?	Superintendent
Completion date and budget	End of 2022-2023 school year
Resources needed	Office supplies
How we will monitor and evaluate?	All routes and procedures will be provided upon completion

**Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment**

**Component II~ Facilities Goal #2**

<b>Goal #2</b>	
Develop a plan to provide fire and alarm systems similar to DVES	
Measurable Objective: Complete the security and fire alarm upgrades by the end of the 2022-2023 school year	
Action Steps: a. Identify a new Vendor b. Develop plan and budget c. Identify funding source	
Who will take the lead?	Superintendent, Business Manager,
Completion date and budget	End of 2022-2023 school year Project will be completed
Resources needed	Complete project when students are not at school
How we will monitor and evaluate?	Safety committee will be notified upon completion of plan and budget

**Bear Valley Elementary School  
Incident Command System Flow Chart**



### **Incident Commander**

- Responsibility is to coordinate the school response.
- Continually checking on status, progress and needs of all other ICS school management chiefs.
- Coordinates with responding agencies and establishes a unified command.

### **Public Information Officer (PIO)**

- Is the official spokesperson for the district/school.
- All school personnel should refer information requests to the School PIO.
- Primary task is to handle the media.
- Arranges for news conferences, etc.
- May or may not be the actual spokesperson.

### **Operations/Logistics**

- This group provides the actual “hands on” response.
- The Operations Chief manages the group.
- The Operations group is concerned with accountability, student release, assembly, shelter, first aid, search and locate, security, etc.
- This group obtains any needed resources including people.
- Logistics Chief manages the activities of this group.
- The Logistics group is responsible for transportation, food, water, supplies, and communication systems.

### **Planning/Intelligence/Administration/Finance**

- This group gathers information.
- Assists with medium/long range planning related to the ongoing incident and school recovery (logistical) issues.
- Arranges for recovery/aftermath resources so that there is no gap between the end of the incident and necessary support/services.
- This group is responsible for collecting data, scribe records, expenses, etc. either during or after the incident.
- Provides an official record of the event.
- Coordinates the follow up paperwork and reports.
- Works closely with other Management groups to provide personnel information, resource information, money/credit if needed.

Those staff not listed will report to their immediate supervisor in the event that Incident Command System Flow Chart

As soon as first responders arrive and establish incident command, there will be a transition of command from ACUSD command to first responder command.