



# Alpine County Unified School District

## Alpine County Office of Education

43 Hawkside Dr. Markleeville, CA 96120  
530-694-2230 | [www.alpinestudents.org](http://www.alpinestudents.org)  
"Learning Is For Everyone"

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### MEMORANDUM

To: Alpine County COE/USD Employees

From: Jana Hanak

Date: July 30th, 2024

Re: Cafeteria Adult Meal Sales Company Policy

In the 2024-25 school year employees will continue to have an option to purchase an adult meal in the cafeteria. An adult meal consists of all the components in reimbursable meals offered to students. Per California Department of Education, effective fiscal year 2024-25, the pricing of the adult meals is as follows:

Adult meal price:

Breakfast \$3.79

Lunch \$5.94

A sales tax will be added to the price of the adult meal.

Employees will notify Cafeteria Manager either verbally or by email and at least one day prior of their intention to purchase a meal and specify if breakfast or lunch or both. For planning purposes, a menu is posted by the cafeteria window or on Alpine County website <https://alpinestudents.org>

In a sign in book by the cafeteria window the employee will indicate if breakfast or lunch was received on what day. Once a month a bill will be delivered to the employee with a total outstanding amount to pay. The amount can be paid by cash or check at the district office or online by credit card. When paying by credit card, a convenience fee will be added due to the additional cost of processing the payment by a third party. An employee with a past due account of more than 15 days will not be eligible to order and receive additional adult meals until amount due is resolved.

Please contact Jana Hanak @ (530)694-2230 ext 225 should you have any questions.